

**SAN BERNARDINO COUNTY PROBATION DEPARTMENT  
JUVENILE JUSTICE COORDINATING COUNCIL**  
**Probation Administration, 175 West Fifth St., 4<sup>th</sup> Floor, Room 401**  
**April 23, 2019**

**CHAIR: Chief Michelle Scray Brown (909) 387-5693**

**COORDINATOR: Dana Smith-Lacy, DDII (909) 387-5918**

**PRESENT: Edward Barry, Jennifer Canady, Amber Carpenter, Jill Gregory, Mark Hubbard, Rebecca Irwin, David McClain, Julie Peterson, Dana Smith-Lacy, Henry Rosas, Cheryl St. Louis, Madelyn Viviano, Claudia Walker, Cynthia Wallace-Guerrero, Scott Wyatt, Jeany Zepeda.**  
**Absent: Michelle Scray-Brown, Jane Canu, Deb Donnelly, Randy Elphic, Don English, Christopher Gardner, John McMahan, Agnes Murray, Honorable Judge Pace, Don Pezza, Daniel Silverman, Thomas Sone.**

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>Welcome &amp; Introductions</b>	<p>Ms. Smith-Lacy- Called the meeting to order at 2:07 pm.</p> <p>Ms. Smith-Lacy- Advised all in attendance that the Chief was not able to attend the meeting today.</p>	
<b>Review &amp; Approval of Minutes</b>	<p>Motion to approve meeting minutes from January 22, 2019 and Emergency Meeting on March 12, 2019.</p>	<p>1st motion to approve: Scott Wyatt 2nd motion to approve: Jill Gregory</p>
<b>Financial Report</b>	<p>Mrs. St. Louis- Reported a review of operating costs and expected revenue. (handout given to committee for review) We are spent down to 66-68% and will be at about 94% by year end.</p>	
<b>Presentation- District Attorney's Office by Jill Gregory</b>	<p>Ms. Gregory- Presentation reviewing the changes in the District Attorney's <b>Lets End Truancy</b> (L.E.T.) Unit since the expansion.</p> <ul style="list-style-type: none"> <li>• Prior to the expansion we had three (3) Deputy District Attorney's. We now have seven (7) on staff.</li> <li>• Attending more SARB's</li> <li>• Doing more home visits.</li> <li>• Prevention and Intervention Programs.</li> <li>• Chronic Absenteeism Program.</li> <li>• Project Comeback.</li> <li>• Multiagency Truancy Sweep in Fontana.</li> </ul> <p>Plus many other events, trainings and programs.</p> <p>Ms. Gregory also presented six (6) case history success stories. Please refer to the handout provided for details regarding all the changes and improvements made</p>	



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<b>Required Ethics Training and Certification</b>	Ms. Smith-Lacy- One of the rules of this committee, is that we must complete an online Ethics Training course and submit a certificate of completion. It is due every two (2) years. If you are due or have not completed the course, please do so, and submit the certificate to me by the next meeting on July 23, 2019.	Turn in Ethics certificates to Dana Smith-Lacy by July 23, 2019.
<b>L.E.T. Update- District Attorney and Public Defender</b>	Updates were provided during Ms. Gregory's presentation.	
<b>Roundtable</b>	Ms. Peterson- One L.E.T. vehicle has been pulled. We are doing our best to provide coverage for areas that are a significant distance. If issues with coverage become problematic, we will see how to address it for the next school year. Mr. Barry- Sheriff's Aviation has a regular trip to Needles. We utilize them from time to time. If they have room, asking Sheriff's Aviation to allow your staff to ride with them, may be an option.	
<b>Public Comments</b>	None	
<b>Next Meeting</b>	Meeting Adjourned at 2:43 pm. The next meeting is for scheduled for July 23, 2019.	